

July 09, 2014

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JOHN Q CUSTOMER
123 MAIN ST

Service Address
123 SVC ST.
RICHMOND , VA 23225



Dear John Q Customer,

This is an important message from Dominion Virginia Power. We will be improving the electrical distribution facilities in your area on Saturday, July 26, 2014. In order to complete this work safely and expeditiously your power will be interrupted between the hours of 7:00 A.M. and 3:00 P.M.

Should inclement weather or extenuating circumstances prevent Dominion from performing the work on this date, it will be postponed until Sunday, July 27, 2014 at the same time.

In the event of a change to this schedule or to convey other important information, Dominion sometimes notifies customers by telephone. Please ensure we have a working phone number on your Dominion account. You may update customer information by calling our help line at 1-866-DOM-HELP or on line at www.dom.com. Sign in under Manage Your Account, then select Manage Account Settings .

We apologize for any inconvenience this may cause and appreciate your cooperation in this matter. If you need additional information, please call Susan Smith at 804-775-5272. Please refer to project number 7540176.

Sincerely,

Dominion Virginia Power Reliability Team

