

VIRGINIA:

At a regular meeting of the King George County Board of Supervisors, held on Tuesday, the 20th day of June 2006, at 6:30 p.m. in the Board Room of the Revercomb Building at 10459 Courthouse Drive, King George, Virginia:

PRESENT: C. Stephen Wolfe II, Chairman
Dale W. Sisson, Jr., Vice-Chairman
Joseph W. Grzeika, Member
James B. Howard, Member
R. Bryan David, County Administrator
Matthew J. Britton, County Attorney

ABSENT: Cedell Brooks, Jr., Member

The meeting was called to order by the Chairman, Mr. Wolfe.

Amendments to the Agenda:

On a motion by Mr. Sisson, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors amended the agenda to include a closed session pursuant to State Code Section 2.2-3711(A)7 for the purpose of consulting with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel regarding renovation of Fire Station 1.

Public Comment:

The Chairman opened the floor for public comment.

Mr. James Nash, Cedar Grove Farm, expressed his concern about the condition of the tracks at the CSX railroad crossing on Route 3 and requested that the County follow up on the status of repairs at that location. Mr. Nash also referenced the "Rails to Trails" project and his comments at a previous Board meeting regarding the condemnation order relating to that property. Mr. Nash suggested the Board review that condemnation order which spells out the status of people owning property on both sides.

There being no further public comment, the Chairman closed that portion of the meeting.

Reports of Members of the Board:

Mr. Grzeika

Mr. Grzeika informed Mr. Nash that the issue regarding the CSX railroad crossing had already been referred to the County Administrator for follow up with VDOT.

Mr. Grzeika felt that the recent work session with the King George County Economic Development Authority (EDA) was beneficial and a good first step in beginning a dialog regarding economic development in the County. Mr. Grzeika also reported on a recent meeting

with the Berry Plains property owners, at their request, where he provided an update on county projects, etc.

Resolution Supporting Mr. Steve Wolfe's Appointment to Commonwealth Transportation Board

On a motion by Mr. Grzeika, seconded by Mr. Sisson, and carried by a 3-0-1 vote, each member voting as follows: Mr. Sisson Aye; Mr. Grzeika Aye; Mr. Howard Aye; and Mr. Wolfe Abstaining, the King George County Board of Supervisors adopted the following resolution:

RESOLUTION SUPPORTING THE APPOINTMENT OF STEVE WOLFE TO THE COMMONWEALTH TRANSPORTATION BOARD

WHEREAS, Steve Wolfe has capably served the citizens of King George County as a member of the King George County Board of Supervisors since being elected in 1999; and,

WHEREAS, Steve Wolfe supplements this considerable experience as local government leader with his education in public policy, his career in public finance, and his knowledge of the transportation challenges and opportunities facing the Fredericksburg District; and,

WHEREAS, Steve Wolfe would quickly be an asset to the Commonwealth Transportation Board as it establishes policies to meet Virginia's transportation needs and to responsibly allocate funding for highways, airports, seaports, and public transportation.

NOW, THEREFORE, BE IT RESOLVED, that the King George County Board of Supervisors does hereby express its unanimous support and respectfully requests Governor Tim Kaine to appoint Steve Wolfe to the Commonwealth Transportation Board to represent the Fredericksburg District.

Mr. Sisson

Mr. Sisson echoed Mr. Grzeika's comments regarding the recent joint meeting with the King George County Economic Development Authority and felt it was a good opportunity to share the Board's vision on where the County is going.

Mr. Sisson reported on the recent Social Services Board meeting and stated that the caseload continues to increase, including the number of foster children. Mr. Sisson also reported on the recent RADCO meeting, now called the George Washington Regional Commission, where he was elected Secretary of that organization. The proposed membership, if approved by all jurisdictions, will be made up of two elected officials from each jurisdiction. Mr. Sisson extended his thanks to King George County RADCO representatives, Ms. Karla Frank and Mr. Ralph Sutton, for their dedicated service.

Mr. Howard

Mr. Howard discussed RADCO and the proposed reorganization. He completes his year serving as Chairman of that organization on July 1, 2006. Mr. Maxie Rozelle of Caroline County will be the new Chairman and Mr. Sisson will serve as the King George representative on the Executive Committee. The new Executive Director and Transportation Planner have been selected. Mr.

Howard also extended his thanks and appreciation to Ms. Frank and Mr. Sutton for their service and dedication to the RADCO organization as the King George County representatives.

Mr. Howard mentioned the recent ground breaking ceremony for Project Faith's new project on Route 3 and commended that organization for their accomplishments. He also concurred with his colleagues' comments regarding the beneficial meeting with the Economic Development Authority and expressed the hope that these joint meetings will continue.

Mr. Wolfe

Mr. Wolfe also commented on the recent Project Faith groundbreaking event and was pleased with the progress that has been made. Mr. Wolfe also reported that the Jail Authority, at its July meeting, will be awarding the contract for financing of the expansion of that facility.

06-20—Consent Agenda:

On a motion by Mr. Sisson, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors approved the Consent Agenda, as presented, which included the following:

Authorized the issuance of warrants against the FY05-06 E-911 Fund in the total amount of \$2,542.78.

Authorized the issuance of warrants against the FY05-06 General Fund in the total amount of \$115,402.64.

Authorized the issuance of warrants against the FY05-06 Library Fund in the total amount of \$9,123.99.

Authorized the issuance of warrants against the FY05-06 Recreation Activity Fund in the total amount of \$1,344.12.

Verified warrants issued for services to avoid late fees or disruption of service.

Report of County Attorney:

Mr. Britton reported receiving the first application in the County for operation of a pawn shop. The application was brought before the Circuit Court and approved and is supposed to be located in Kings Plaza. Mr. Britton also discussed the idea of regulating such a business and provided copies of the pertinent section of Stafford County's code along with Virginia State Code section dealing with the operation of pawn shops. After considerable discussion, the Board directed the County Attorney to prepare an ordinance regarding operation of pawn shops, including regulating such a business or disallowing such a business, and bring the draft as an information item at the July 6, 2006 meeting.

Timed Items:

Report from VDOT

Ms. Huckabee-Mayfield, Fredericksburg Resident Administrator, provided an update on several items relating to King George County roads, including the improvement of the intersection of Route 611 and Route 301; the Route 206 bridge replacement project; and the status of the traffic study for Route 694, Lambs Creek Church Road. She also discussed the recent changes to the Secondary System Six Year Plan due to reduced funding levels (47%) and provided an update on the status of the VDOT budget.

Mr. Grzeika inquired about the status of the railroad crossing on Route 3. Ms. Huckabee-Mayfield explained that VDOT is currently evaluating options regarding the renewal of Aggregate Industries' permit.

Mr. Wolfe inquired about the placement of speed limits signs on Route 616. Ms. Huckabee-Mayfield will follow up on the status. Mr. Wolfe also inquired about the placement of a stop light at the intersection of Presidential Lakes and the King George post office. This was a proffered improvement by the developer and the time frame is not controlled by VDOT. Mr. Green will contact the developer to let them know that the VDOT traffic warrants have been met to justify the placement of a traffic signal at that location.

Community Health Assessment for King George County – MediCorp Health System

Mr. Phillip Brown of Medicorp and Ms. Theresa Cyr of Community Health Solutions, presented a report concerning provision of community assessment support services for King George County. This will be a collaborative project involving Medicorp Health System and its community partners in representing King George and will be focused primarily on access to health care services for King George County residents. Medicorp will be fiscally responsible for all project costs.

Mr. Brown presented a proposed work plan to accomplish this assessment with the project commencing in July 2006 and concluding on or around December 2007, a period of approximately 18 months.

Both Mr. Howard and Mr. Sisson questioned why such an assessment would take eighteen months to complete, in light of the fact that other studies have been done through the years and that King George has been a medically underserved community for many years, and asked if the timetable could be accelerated by doing some of the project items concurrently. Mr. Wolfe asked and Mr. Brown concurred that when building data for the assessment records relating to King George residents who use Mary Washington Hospital for both inpatient and outpatient services will be including in the data base.

On a motion by Mr. Howard, seconded by Mr. Sisson, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized staff to work with Medicorp Health System to implement a Community Health Assessment for King George County, as presented.

Action Items:

06-23-Approval of Warrants to the Journal Press, Inc.

On a motion by Mr. Sisson, seconded by Mr. Howard, and carried by 3-0-1 vote, each member voting as follows: Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized the issuance of warrant number 1106399 to the Journal

Press, Inc., against the FY05-06 General Fund in the total amount of \$1,410.49. Prior to the vote, Mr. Wolfe disqualified himself on the basis of family interest.

On a motion by Mr. Sisson, seconded by Mr. Howard, and carried by 3-0-1 vote, each member voting as follows: Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized the issuance of warrant number 1106399 to the Journal Press, Inc., against the FY05-06 Capital Improvements Fund in the total amount of \$90.00. Prior to the vote, Mr. Wolfe disqualified himself on the basis of family interest.

06-24—Authorize Expenditures from the FY05-06 Capital Improvements Fund

On a motion by Mr. Sisson, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized warrants against the FY05-06 Capital Improvements Fund budget in the total amount of \$168,998.04, as specified.

06-25—Approve Change Order #2 for Renovation of Fire Station 1

Action on this item delayed until the conclusion of “Closed Session.”

06-26—Proposed Revisions to Building Permit Fee Schedule

Mr. Green explained that at the Board’s May 23, 2006, work session, the staff presented proposed modifications to fee schedules for all non-commercial building permits. At that time, the Board requested further information on the man hour cost of plan review and inspection of single-family homes.

Mr. Green provided a breakdown of the per hour staff cost associated with the plan review, permit issuance and inspection of a single-family dwelling along with a summary of the information presented at the work session.

On a motion by Mr. Grzeika, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized advertising for a public hearing for August 15, 2006 on the proposed revisions to the Building Permit Fee Schedule.

06-27—Case No. 06-06-E06--Request by Fletcher’s Chapel United Methodist Church for a Special Exception Permit

Mr. Green presented a request for a Special Exception Permit from Fletcher’s Chapel United Methodist Church to construct expanded facilities on the same property as the existing church and recommended that the Board retain the request and schedule a public hearing.

On a motion by Mr. Grzeika, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors retained Case No. 06-06-E06--Request by Fletcher’s Chapel United Methodist Church for a Special Exception Permit, and scheduled a public hearing for July 18, 2006.

06-28—Acquisition of Updated Aerial Digital Photography for King George County from the Virginia Geographic Information Network

Mr. Kyle Conboy, GIS/Coordinator Planner, presented information to the Board regarding the Virginia's Aerial Photography Project and explained that a contractor for the Virginia Geographic Information Network produced digital aerial photography of the entire state this past spring and King George County was flown on March 31, 2006. Mr. Conboy also presented information regarding optional upgrades available to the County. Those options include the following:

1. Acquire the basic one foot (1') foot resolution and purchase four foot (4') contours (\$9,324). This option provides two (2) benefits: First, the County acquires contours for its GIS and planning applications. Secondly, this option allows the Federal Emergency Management Agency to use the four foot (4') contours for digital floodplain mapping, which the County will be receiving over the next couple of years. FEMA prefers two foot (2) contours for digital floodplain mapping.
2. Upgrade to the six (6") inch resolution (\$39,102) and the two foot (2) contours (\$23,942). Total = \$63,044. This option provides three (3) benefits: First, it provides two foot (2) contours. Secondly, it allows FEMA to develop digital floodplain mapping for the normal standard for coastal plain mapping. Thirdly, this option provides higher resolution imagery. For example, clear sight of manhole covers instead of only cars. It should be noted that the State mistakenly flew King George County at a six inch (6") inch resolution which creates a \$23,500 discount if this option is pursued.

Mr. Conboy stated that the first option would meet the County's immediate needs for the GIS and allow for the floodplain mapping. However, funding for this purchase is not contained in the Department of Community Development's FY07 Operating Budget and would need to be transferred from other elements of the County's FY07 Operating Budget.

On a motion by Mr. Sisson, seconded by Mr. Grzeika, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized staff to notify the Virginia Geographic Information Network that the basic aerial digital photography with one foot (1') resolution and four foot (4') contours will be purchased at a cost of \$9,324, with funding to be out of the FY05-06 budget.

06-29—Approval of Resolution for FY07 First Quarter Appropriations

The County Administrator presented a resolution setting out the funding amounts for the County General Fund, School Fund (by category) and other funds for the first quarter of FY2006-07, which includes the School Board's request for the additional \$42,707 as result of an increase in the FY07 health insurance premium.

The appropriation resolution also includes a transfer of \$25,000 from the Board of Supervisors' contingency line to the operating budget of the Potomac Gateway Welcome Center. This transfer reflects the Board of Supervisors action taken at its meeting on June 6th to continue operations of the facility for approximately ninety (90) days after July 1st.

On a motion by Mr. Grzeika, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors adopted the FY07 First Quarter Appropriation resolution as presented in its original form.

06-30—Authorize FY07 Debt Transfer for King George County Public Schools

The County Administrator presented information regarding the inclusion of King George County Public School's debt service in the approved General Fund transfer to the schools. The Department of Finance would continue to be responsible for making the required debt payments from those funds.

On a motion by Mr. Grzeika, seconded by Mr. Sisson, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized the County Administrator to do those things necessary to include \$4,091,827 representing debt service in the FY07 King George County Public Schools Budget with the understanding that the Department of Finance will continue to be responsible for making the required debt payments from this funding.

06-31—Supplemental Appropriation to the FY06 King George County Public Schools Operating Budget

The County Administrator explained that the Superintendent of the King George County Public Schools has advised that the School Board has requested a second supplemental appropriation of the additional State revenue which was to be received due to an increase of 125 students above the State's projected Average Daily Membership (ADM) for the 2005-2006 school year.

At its meeting on May 16th, the Board of Supervisors approved the first supplemental appropriation in the amount of \$393,074. The Department of Education has provided the sum certain of additional State revenue from the increased ADM. According to information supplied by School's Administrative staff, the final estimate of State revenue for FY06 is \$15,838,520 which includes an additional \$13,577 for Food Service with the remainder totaling \$15,824,943. This results in \$461,380 in State revenue above the approved FY06 School Operating budget. Subtracting the May 16th appropriation there remains \$68,306 in State revenue for FY06. The School Board has requested that these funds be appropriated into the Instructional category for purchase of textbooks.

Mr. Grzeika inquired as to whether the County could purchase the needed textbooks through the centralized purchasing system and the County Administrator confirmed that this could be done.

On a motion by Mr. Grzeika, seconded by Mr. Sisson, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized the County Administrator to notify the school board to provide the necessary information to allow the County to purchase the textbooks required through the Central Purchasing System.

06-32—Supplemental Appropriation to the FY06 King George County Public Schools Food Service Budget

The County Administrator stated that the Superintendent of the King George County Public Schools advises that the School Board has requested a supplemental appropriation to the FY06 Food Service budget in the amount of \$177,000. These additional funds are a result of revenues from food sales exceeding FY06 budget amounts, and as a result more food supplies and personnel costs were incurred to support this volume of sales.

The County Administrator noted that these revenues are restricted to solely supporting the Food Service function and cannot be used for other purposes. Also, any unspent amounts at the end of the fiscal year are carried forward into the next fiscal year.

On a motion by Mr. Sisson, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors accepted and appropriated additional revenue in the amount of \$177,000 to the FY06 King George County Public Schools Food Service Budget.

06-33—Authorize Public Hearing to Amend FY07 Operating Budget

The County Administrator reported that the Director of Finance advised that, based on end of year projections, \$1,291,400 would be available from the unrestricted General Fund balance for transfer to the FY07 Capital Projects Fund. This would be used in addition to other cash to fund certain projects identified in the FY07 Capital Projects Budget approved by the Board of Supervisors at its June 6th meeting. It should be noted that with this proposed transfer the Board of Supervisors financial policies for reserve amounts will still be met.

Accordingly, a public hearing on the transfer is required under the Code of Virginia because the budget amendment is greater than \$500k. The Board of Supervisors, following the public hearing, would be in a position to authorize the transfer, but would only appropriate funds from the FY07 Capital Project Fund on a project by project basis following staff's completing the necessary procurement.

On a motion by Mr. Grzeika, seconded by Mr. Sisson, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized the County Administrator to advertise a public hearing to amend the FY07 Operating Budget, as described.

06-34—Authorize Funding Transfer for Acquisition of Additional Player Equipment for 2006 Youth Football Season

The Department of Parks and Recreation conducted registration for the 2006 Youth Football Season on June 1st. The County Administrator explained that the level of interest in the 2006 Youth Football Season has exceeded all previous years. The Department's Athletic Supervisor advises that due to the increased number of players there is a corresponding need for additional equipment. The Department's annual operating budget traditionally includes sufficient funding based on registration fees for the equipment; however, because of the increased number of players an additional \$6875.42 is needed for the 2006 season.

The Department of Finance has determined there is sufficient funding in the FY06 Non-departmental contingency line that could be transferred to the Department of Parks and Recreation's FY06 Operating Budget to supplement the purchase of this equipment.

On a motion by Mr. Sisson, seconded by Mr. Howard, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors authorized the County Administrator to make the necessary budget transfer in the amount of \$6,875.42 and to amend the Department of Parks and Recreation's FY06 Operating Budget in this amount for the purchase of additional equipment for the 2006 Youth Football season.

Prior to the vote, Mr. Grzeika wished to clarify that the Board was taking this action due to the demand for this program and not a funding request to be approved on a routine basis. The Board members had several questions regarding the cost of the equipment vs. the activity fee for the program, how the activity fees are allocated (i.e., purchase of equipment vs. paying for officials, etc.). These questions will be further addressed at the upcoming work session with the Board and the Park and Recreation Advisory Committee on June 27, 2006.

06-35—County Administrator’s Report

Mr. David provided updates on the following items:

- 2006-2008 State Biennial Budget—
- Capital Projects Financing
- Elimination of Motor Vehicle License Decals
- Continuity of Government Staff Exercise

Mr. Wolfe requested updating of the proffer amounts now that the Capital Improvement Plan has been adopted.

Regarding the motor vehicle license decals, Mr. David stated that 2006 will be the last year for the use of mandatory decals. The billing for the decal fee will first appear on the property tax bills for 2007 with the June billing. A free decal will be offered to King George property owners to allow them access to the County landfill and convenience centers. The Treasurer’s Office has been charged with the task of designing the 2007 decals.

Mr. David, along with Fire/Rescue Chief Moody, explained the process involved in the Continuity of Government Exercise in case of a pandemic flu episode and the staff that will be involved in coordinating that process. The exercise will be held on June 20, 2006 from 9:00 a.m. until 12:00 Noon in the Board Room. The Board expressed their desire to be involved in this particular exercise, stating that the exercise would not be complete if the Board is not involved in the training process and raised several questions regarding the number of people the County could house in a shelter type environment and for how long; the development of an animal shelter plan, the importance of the availability of ice for County residents, etc.

Mr. David informed the Board that VDOT has reviewed the proposed entrance to the YMCA facility and has determined that one of the crossovers needs to be closed. Mr. Wolfe reiterated the Board’s commitment to the YMCA facility has been met through the donation of the land (20 acres) and \$4.5M. Any additional expenses over the \$4.5M for VDOT mandates, etc. would need to be borne by the YMCA, which is clearly defined in the Memorandum of Understanding

Mr. David also discussed the internal roads issue at the proposed County Government Center at the intersection of Route 3 and Route 205 and the fact that those roads will need to be named in the not too distant future. Mr. David to place this item on the September Board meeting agenda as a discussion item.

Mr. David informed the Board that Governor Kaine has declared Monday, July 3rd, as a State holiday and, in accordance to the County’s Personnel Policy, will be observed as a County holiday.

Closed Session:

On a motion by Mr. Sisson, seconded by Mr. Grzeika, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors into closed session pursuant to State Code Section 2.2-3711(A)7 for the purpose of consulting with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel regarding renovation of Fire Station 1 and invited the County Administrator, Deputy County Administrator, Fire and Rescue Chief, County Engineer, and County Attorney.

On a motion by Mr. Sisson, seconded by Mr. Grzeika, and carried unanimously, each member voting as follows: Mr. Wolfe Aye; Mr. Sisson Aye; Mr. Grzeika Aye; and Mr. Howard Aye, the King George County Board of Supervisors return to public session and certify that only public business matters lawfully exempt from open meeting requirements by Virginia law, and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered.

There being no further business to come before the Board, the Chairman adjourned the meeting to the 27th day of June 2006 at 6:00 p.m. on a motion by Mr. Sisson, second by Mr. Howard, and carried unanimously.