

KING GEORGE COUNTY ECONOMIC DEVELOPMENT AUTHORITY
June 14, 2007

The Chairman, Mr. Glen Moore, called the regular meeting of the King George County Economic Development Authority to order at 6:00 p.m. in the Conference Room of the Smoot Memorial Library, at 9533 Kings Highway, King George, Virginia, with a quorum being present. Mr. Glen Moore, Mr. Terry Moore, Mr. Ballenger, Ms. Churchill, Mr. Hughes, and Ms. Philbrick, were in attendance. Mr. Zilic was absent. Mr. Bryan David, County Administrator and Mrs. Theresa O'Quinn, Deputy County Administrator were also in attendance.

Approval of Minutes:

On a motion by Mr. Terry Moore, seconded by Ms. Churchill, and carried by a 5-0 vote, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Mr. Ballenger Aye; Ms. Churchill Aye; and Ms. Philbrick Aye, the King George County Economic Development Authority approved the minutes of the regular meeting of the April 12, 2007 as presented.

On a motion by Ms. Philbrick, seconded by Ms. Churchill, and carried by a 4-0-1 vote, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Ms. Churchill Aye; Ms. Philbrick Aye; and Mr. Ballenger abstaining, the King George County Economic Development Authority approved the minutes of the special meeting of the May 30, 2007 as presented.

Treasurer's Report:

As per actions taken by the EDA at its April 12, 2007 meeting, the County Administrator, now serving as Secretary/Treasurer, will be approving payments for total monthly expenditures up to \$500 and provide a report on such expenditures to the EDA. Expenditures exceeding that total monthly amount, will be presented to the EDA under this agenda item for approval. Mr. David reported two expenditures for the month of June: \$6.41 to Virginia Power for sign lighting at the Industrial Park and \$372.33 to the Journal Press, Inc. for business cards for the EDA members.

Public Comment:

The Chairman opened the floor for public comment. There being none, the Chairman closed that portion of the meeting.

Unfinished Business:

Business Appreciation Week Review

The EDA Directors shared their comments regarding the recent Business Appreciation Week reception held in May and felt it was a successful event, well received and appreciated by the business community and was a total team effort. The Directors also extended their thanks and appreciation to Mr. Tim Smith, Parks and Recreation Director, and his staff for their assistance in the design and set up of the Citizens' Center for this event. The final tally for the event was \$5,568.36, which was well under the budgeted amount of \$7,000.

King George Industrial Park Status Report

Mr. David provided a status report on the buy back of lots in the Industrial Park. Currently, closings have been accomplished for Lots 12, 13, and 14, and closing scheduled for Lot 10 on June 15, 2007. Mr. David

anticipates closing on Lot 15 in the very near future, and will provide further status at the August 9, 2007 meeting.

Mr. David reported that Mr. Travis Quesenberry, County Engineer, had received a call from CSX regarding some repair work that needed to be done on a portion of the track and needed to be addressed fairly soon. Mr. David stated that he would discuss this issue further with the County Engineer and determine the urgency of the repair and would discuss the issue with the Chairman and inform the Board if a decision has to be made prior to the next meeting of the EDA.

Mr. David stated that the bush hogging needed to be done on the Industrial Park lots again and requested approval of the EDA to contact the same gentleman who provided this service in the past to do this work. The consensus of the Board was for the County Administrator to proceed with getting this work completed.

Industrial Park Map Update

Mrs. O'Quinn presented an updated map of the Industrial Park, depicting the size of the lots, and status of such lots for the EDA Directors' information and review. The Directors requested the map be updated to show the lots owned by the EDA, the lots in the process of being reacquired, lots under construction, etc. Mrs. O'Quinn will contact Mr. Conboy, GIS Specialist, regarding these issues and will provide an updated map at the next EDA meeting.

Bios & Pictures of EDA Directors

Mrs. O'Quinn reminded the EDA Directors to submit their biographical data and pictures for inclusion on the County's new website, which is anticipated to be designed and implemented by October 2007.

Report on VEDP/Ally Meeting

Mrs. O'Quinn and Mr. Terry Moore reported on a recently attended Virginia Economic Development Partnership (VEDP) Ally meeting in Stafford County where new software, Executive Pulse, currently used by VEDP was introduced to local jurisdictions. Mrs. O'Quinn and Mr. Moore explained the purpose and potential use of this software for King George County stating this program was a data extraction tool allowing an organization to pull information from a vast data base, i.e., information by business, by revenue, size of business, number of employees, products manufactured, etc. Mr. Moore shared his concerns, one being who would compile and enter the initial information regarding King George into such a data base and the periodic updates allowing the County to compare data with surrounding counties. Mrs. O'Quinn stated that Stafford County currently has this program in use and has extended an invitation to the EDA for a demonstration of the software and how it is being used in Stafford County through their Economic Development office. Ms. Philbrick and Mr. Glen Moore expressed an interest in attending such a meeting with the Stafford County Economic Development staff.

New Business:

Coordination of Next Business Visitation Team Visit

Mrs. O'Quinn reported that, at the recent Business Appreciation event, one local new business, Every Dollar Counts, had expressed an interest in a visit by the EDA, and asked for the Directors' concurrence in scheduled the next business visit with this company. Mrs. O'Quinn also discussed the idea of conducting a ribbon cutting ceremony for this new business, and invite the local press and Board of Supervisors to participate. Ms. Philbrick and Mr. Terry Moore expressed an interest in this upcoming visit. The EDA Directors also discussed the scheduling of a visit to North Carolina Furniture as well.

Mrs. O'Quinn also suggested that the EDA consider planning a ribbon cutting ceremony and visit for any new business coming to the County, where such a ceremony would appropriate, as well as sending a written welcome to all new businesses as they come to the County. Mrs. O'Quinn reported that she has been working with the Commissioner of the Revenue to acquire a listing of new businesses to the County and will be analyzing that data and presenting that information to the EDA at a future meeting.

Consideration of Resolution Recognizing Mr. James Beverly's Service to the EDA

Mr. David presented a resolution for the EDA's consideration and approval recognizing Mr. Beverly's years of service on the EDA. He informed the Board that Mr. Cedell Brooks, Jr. has nominated Mr. Isaac Hughes to serve as the EDA representative from the Shiloh District.

On a motion by Ms. Churchill, seconded by Mr. Ballenger, and carried unanimously, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Mr. Ballenger Aye; Ms. Churchill Aye; and Ms. Philbrick Aye, the King George County Economic Development Authority adopted the following resolution recognizing Mr. James Beverly's 16 years of service to the Economic Development Authority:

RESOLUTION OF APPRECIATION

JAMES H. BEVERLY, V

WHEREAS, the King George County Economic Development Authority wishes to recognize the public service and civic leadership of Mr. James Beverly; and,

WHEREAS, Mr. James Beverly's commitment to the King George County community was demonstrated by his capable service beginning in 1991 as a member of the earlier King George County Industrial Development Authority, and which is now known as the King George County Economic Development Authority; and,

WHEREAS, during Mr. Beverly's tenure on the Authority he demonstrated a personal commitment to the success of King George County's business community as well as the King George County Industrial Park which will produce continued economic benefits for our community well into the future; and,

WHEREAS, Mr. Beverly must also be commended at this time for his active participation in the civic and business life of the King George County community to include his past service on the King George Public Schools Vocational Advisory Committee, King George Fall Festival Committee, Fredericksburg Area American Red Cross, and Rappahannock Area Foster Care and Planning Team and his current service as a King George Public Schools Business Partner, Founder of the King George High School Alumni Association, a member of the Mary Washington Health Care and Hospice as well as the King George Hospice Volunteer Program, and a member of the Committee Coordinating the King George's recognition of the 400th Anniversary of Jamestown, in conjunction with the Master Gardeners.

NOW, THEREFORE, BE IT RESOLVED by the King George County Economic Development Authority on this 3rd day of July, 2007, that it hereby recognizes, duly commends, and extends its heartfelt appreciation to Mr. James Beverly for his efforts to actively promote economic development and to enhance our community's quality of life.

Mr. Glen Moore will attend the July 3rd meeting of the King George Board of Supervisors where this resolution will be presented to Mr. Beverly.

Consideration of Donation to High School Jazz Ensemble

On a motion by Ms. Churchill, seconded by Ms. Philbrick, and carried unanimously, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Mr. Ballenger Aye; Ms. Churchill Aye; and Ms. Philbrick Aye, the King George County Economic Development Authority authorized the expenditure of \$250 as a donation to the King George High School Band Program in recognition of the King George High School jazz ensemble's performance at the recent business appreciation event on May 17th.

Review of VACo Insurance Renewal Package for July 1, 2007 Policy Term

On a motion by Mr. Terry Moore, seconded by Mr. Ballenger, and carried unanimously, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Mr. Ballenger Aye; Ms. Churchill Aye; and Ms. Philbrick Aye, the King George County Economic Development Authority approved the VACo Insurance Renewal Package for the July 1, 2007 policy term and the payment of the annual premium in the amount of \$700.00

Scheduling of Upcoming July/August EDA Meetings

Due to upcoming vacation schedules, Mr. Glen Moore discussed the need to modify the meeting schedule for the summer months. On a motion by Mr. Terry Moore, seconded by Ms. Churchill, and carried unanimously, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Mr. Ballenger Aye; Ms. Churchill Aye; and Ms. Philbrick Aye, the King George County Economic Development Authority cancelled the regularly scheduled July meeting of the EDA.

Mrs. O'Quinn requested that the EDA Directors provide their vacation schedules to assist in scheduling any special meetings of the EDA during the summer months. The regularly scheduled August meeting of the EDA will be held.

Information Items:

Mrs. O'Quinn presented the monthly financial reports of the EDA, a summary of expenditures for the recent Business Appreciation Week event and an Economic Profile of the Fredericksburg Region as prepared by the Fredericksburg Regional Alliance, a document which is used to market the region. Mrs. O'Quinn extended the offer to have a representative of the Fredericksburg Regional Alliance attend a future meeting of the EDA to discuss that organization should the EDA desire such a presentation.

Closed Session:

On a motion by Ms. Philbrick, seconded by Mr. Terry Moore, and carried unanimously, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Mr. Ballenger Aye; Ms. Churchill Aye; and Ms. Philbrick Aye, the King George County Economic Development Authority went into closed session pursuant to State Code Section 2.2-3711(A)3 for discussion or consideration of the acquisition of real property for a public purpose and the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body regarding land within the King George Industrial Park; and State Code Section 2.2-3711(A)5 for discussion concerning a prospective business or industry where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community and invited the County Administrator and Deputy County Administrator.

NOTE: Mr. Isaac Hughes arrived at the meeting as the closed session began and attended the closed session.

EDA Meeting – 06-14-07

5

On a motion by Ms. Philbrick, seconded by Mr. Terry Moore, and carried unanimously, each member voting as follows: Mr. Glen Moore Aye; Mr. Terry Moore Aye; Mr. Ballenger Aye; Ms. Churchill Aye; Mr. Hughes Aye; and Ms. Philbrick Aye, the King George County Economic Development Authority returned to public session and certified that only public business matters lawfully exempt from open meeting requirements by Virginia law, and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered.

There being no further business to come before the EDA, the Chairman adjourned the meeting.