

# **King George County Electoral Board Meeting Minutes**

March 27, 2023

## **I. Call to order**

Phyllis Cook called to order the regular meeting of the King George County Electoral Board at 9:00 am on March 27, 2023, for the purpose of reviewing and approving the departmental security plan.

## **II. Roll call**

Rick Crookshank conducted a roll call. The following persons were present: Phyllis Cook, Chairman; Jay Faison, Vice-Chairman; Rick Crookshank, Secretary; Lorrie Gump, Director of Elections; Chris Dines, Director of Information Technology; and Lola Ibitokun, Virtual Information Security Officer from Assura, Inc. (via videoconference).

## **III. Public Comment**

None

## **IV. Approval of minutes from last meeting**

The minutes from the February 23, 2023, meeting were read. Jay Faison moved that they be approved. Phyllis Cook seconded. Passed by unanimous vote.

## **V. Open issues**

No open issues

## **VI. New business**

- a) Jay Faison moved for the Board to go into Closed Session under the Virginia Freedom of Information Act, VA Code § 2.2-3711-34, § 24.2-625, and § 24.2-410.2 for the discussion and consideration by the Electoral Board regarding confidential voting security matters, specifically to review and discuss required protocols and related matters for maintaining the security of the voter registration system and the supporting technologies, and to invite Lorrie Gump, Chris Dines, and Lola Ibitokun. Seconded by Phyllis Cook. Passed by unanimous voice vote of all Board members.
- b) Jay Faison moved for the Board to return to Open Session certifying that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard,

discussed, or considered in the meeting by the public body. Seconded by Phyllis Cook. Approved and certified by an individual voice vote by each board member.

c) Actions from the Closed Meeting

- i) Jay Faison moved to approve the Voting Systems Security Plan and Addendums A and B. Rick Crookshank seconded. Passed by unanimous vote.
- ii) Jay Faison moved to acknowledge the remediation requirements and to certify the Local Election Security Standards (LESS) plan. Phyllis Cook seconded. Passed by unanimous vote.

**VII. Other business**

- a) On election days, the members of the Electoral Board will be utilizing the Board Chambers of the Horace A. Revercomb Building Board Room.

**VIII. Adjournment**

Jay Faison moved to adjourn the meeting. Seconded by Phyllis Cook. Meeting adjourned at 10:15 am.

Minutes submitted by: Rick Crookshank

Minutes approved: June 20, 2023