

**VIRGINIA:**

At a regular meeting of the King George County Service Authority Board of Directors, held on Tuesday, the 20<sup>th</sup> day of April, 2021 at 5:30 p.m. in the Revercomb Building Board Room at 10459 Courthouse Drive, King George, Virginia:

**PRESENT:**

Annie Cupka, Chairman  
James Morris, Vice-Chairman  
Cathy Binder, Member  
Carrie Cleveland, Member  
Allen R. Parker, Jr., Member  
Jonathon Weakley, General Manager  
Travis Quesenberry, Interim County Administrator  
Matt Britton, County Attorney

**0:00:03.5 Madam Chair:** I hereby call to order this meeting of the King George County Service Authority Board of Directors. We'll begin with the invocation actually by Ms. Binder this evening, if you will all please stand as you are able.

**0:00:22.2 Cathy Binder:** Please, Lord, grant us the wisdom and the guidance to work together for the common good of King George. Amen.

**0:00:43.7 ALL:** I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

**0:00:50.7 Madam Chair:** Mr. Weakley, sir, do we have any amendments to the agenda?

**0:00:53.7 Jonathon Weakley:** No amendments, Madam Chair.

**0:00:55.8 Madam Chair:** Very good then, we'll move on to public comment. Comments will be limited to three minutes per person in order to afford everyone an opportunity to speak. If comments relate to a specific public hearing item, we ask that you offer those comments at the time of the public hearing. Is there anyone here in the audience who wishes to provide public comment this evening? Mr. Dines, do we have anyone online, sir?

**0:01:16.8 Chris Dines:** Not for this meeting, no.

**0:01:18.9 Madam Chair:** Not for this meeting? Very good. Alright, we'll move on to reports of members of the board, Mr. Parker.

**0:01:25.9 Allen Parker:** Thanks, Madam Chair. I do have one thing that occurred. I do wanna thank the technician that came out late at night to check an alarm that was going off on Spinnaker Avenue over in Hopyard. That incident caused the realization that we really need to put signs on our pump stations that say, "Please call if there's an alarm going off." There was a Facebook post going around on the Hopyard page, and apparently the alarm had been going off all day, and most of the people there do not know that's Service Authority property so nobody bothered to call until I noticed it on the Facebook page. So just a suggestion is, we probably should have signs that say, "If an alarm is going off, please call." So that they know. I know what a pump station looks like, but evidently, a lot of people do not. Thank you.

**0:02:28.3 Madam Chair:** That's a great suggestion, Mr. Parker. Mr. Weakley, could you look into that please, for us?

**0:02:33.5 J. Weakley:** Yes, ma'am, Madam Chair.

**0:02:35.6 Madam Chair:** Okay, thank you. Go ahead, Mr. Morris.

**0:02:40.1 James Morris:** No report, ma'am.

**0:02:41.4 Madam Chair:** Ms. Binder?

**0:02:42.7 C. Binder:** No report.

**0:02:43.9 Madam Chair:** Ms. Cleveland.

**0:02:44.7 Carrie Cleveland:** No report.

**0:02:45.8 Madam Chair:** And I have no report as well. So we will move on to the consent agenda. Do I have a motion?

**0:02:53.3 J. Morris:** I make a motion, we accept the consent agenda as presented.

**0:02:57.6 C. Binder:** Second.

**0:02:58.9 Madam Chair:** Any further discussion? All those in favor say "Aye".

**0:03:02.6 C. Binder:** Aye.

**0:03:02.7 C. Cleveland:** Aye.

**0:03:02.8 J. Morris:** Aye.

**0:03:02.8 A. Parker:** Aye.

**0:03:02.9 Madam Chair:** Any opposed? Chair votes "Aye", motion carries. Alright, report from

the county attorney, Mr. Britton.

**0:03:09.2 Matthew Britton:** No report, Madam Chair.

**0:03:10.3 Madam Chair:** Thank you, sir. Presentations and reports for Fairview Beach Study by Hampton Roads Sanitation District. Mr. Gonzalez, can you hear us, sir?

**0:03:22.4 Raul Gonzalez:** Yes, I can, thank you.

**0:03:24.3 Madam Chair:** Alright, we're pulling up your presentation, yep, there it is.

**0:03:29.4 R. Gonzalez:** Great. Hello everyone, I'm Raul Gonzalez, I'm an environmental scientist at Hampton Roads Sanitation District in the water quality division, and I'll be summarizing really quickly our Fairview Beach source tracking results. So some of the work we've done over the last two beach seasons at the beach. Next slide, please. Do you mind clicking it one more time? I didn't realize there was animation on this, thank you. But before I begin, I do wanna give a brief background on bacterial water quality. Fecal pollution is a national problem. Bacteria is one of the major causes of water bodies being listed on the impaired waters list. Next slide, please. And do you mind clicking... Thank you. Fecal pollution, specifically bacterial fecal pollution is monitored by general fecal indicators. Examples are E. Coli, enterococci for recreational waters, and fecal coliforms for shellfish harvesting waters. These general fecal indicators are in the guts of most animals and they're actually shed by these animals. They measure total fecal pollution, and when the presence of these general fecal indicators are at a certain level... Well, when the presence of these fecal indicators are at a certain level, they can be a warning signal of increased public health risk. However, these general fecal indicators like E coli, don't discriminate between sources. So they don't tell you what the actual source of the bacteria is.

Next slide, please. But the source of this bacterial fecal pollution is really important because different sources have different public health risks. So for example, if you had a pristine water body, there would be bacteria in the water but you would have a really low risk of illness from coming in contact with this water. And let's say hypothetically, all of a sudden, you start adding animals. So agriculture, domestic pets, wild life, all of a sudden, you would add fecal indicator bacteria and fecal bacteria to the water, but you would still have a relatively low risk of illness from coming in contact with this water. Now, if all of a sudden, you added a waste water source, a human waste water source to this water shed, all of a sudden... Well, and that waste water was getting into the water, all of a sudden, you would have a higher risk of illness, and that's because of the potential presence of human pathogens.

Next slide, please. And that's why very recently, EPA actually came out with recommendations on how to tell whether there is human fecal contamination in waters. And they released these methods for this marker called "HF183", and so for the rest of the presentation, HF183 is a DNA-based marker that tells you whether there is evidence of human fecal contamination in water. Next slide, please. And they actually released the second one at the exact same time, it's called "HumM2", but we didn't actually measure this in the studies I'm gonna describe, so I'm not gonna talk about it any longer. But just be aware that they release another marker. Next slide, please. Thank you. And so for the rest of this presentation, I'm just gonna describe our results over the course of two seasons in 2019. A few of us, so stakeholders up there at Fairview Beach and some of the scientists here at Hampton Roads Sanitation got together to come up with a pilot. So we wanted to determine whether there was any evidence of human fecal contamination or wastewater at Fairview beach, but we decided not to just monitor the beach, but we decided to actually go ahead and target the

stormwater collection system so that we could have a higher chance of finding human fecal contamination if present, and I'll give you the perfect reason why. If wastewater were to touch the ground in the watershed upstream of Fairview Beach, the only way it would get to the water is through the path of least resistance, which is always this stormwater collection system. So we came up with a small pilot, we identified 14 high priority areas including the beach itself, and we're gonna sample it for four dry weather events. And what you're seeing here is a map of Fairview Beach, each circle on there is a sampling location, and these are the results for our first dry weather event in July of 2019. So the results are in a heat map. So if the dots are green, that means the test was negative, and if it's some variation of yellow or red, that means it was detected and at a certain concentration. So you can see on the first event, a dry weather event, no detection of this marker. And to put into perspective during this exact same time, we also monitored... We also processed wastewater sample from this area, and the concentration of this HF183 marker was approximately a billion copies of this marker per liter of wastewater. So we saw nothing and very promising. So a couple of weeks later, next slide, please, we repeated it and the exact same results, nothing. We could detect wastewater if it was diluted up to a million fold and still couldn't detect anything from dry weather. So we got together and decided, "Okay, let's move on from dry weather, let's use these last two events and just sample wet weather." Because there are some contamination issues that only present itself during certain hydrologic conditions or certain amount of rainfall. So next slide, please. Alright, now all of a sudden, a few weeks later, there was a rain event, we sampled again, and we have one sample that came up significantly detected, and it's that orange dot that you see at the bottom of the map, and all the rest of the dots were negative or had some type of trace residual, but it wasn't really quantifiable. So all negative except for that one orange dot. Now, sometimes we do get a false positive, so we decided to sample another wet weather event. So next slide, please. I'll mention that one detection isn't a chronic issue just because there are false positives and sometimes there's these sporadic events that happen. But a few months later, we got another opportunity to sample and all negative again. So the 2019 sampling campaign put a lot of faith that there was no obvious human fecal contamination signal at Fairview Beach. Next slide, please. Now, in 2020, we decided to change up our strategy here. So we got a whole lot of nondetections in 2019, so we said, "Why don't we take the actual samples that exceed at the beach, at Fairview Beach, and process those for our human fecal DNA marker. And I'm just can be really short, we took 30 samples, we were sent 30 samples from May to July, and all 30 of them were below detection limit. Again, wastewater in this area was about one billion copies of this marker, and our detection limit was in the hundreds, it was 276. Or Actually, let's just say it was 1000. So that's a 100,000-fold range of detection that wastewater could be diluted enough to detect it, and we got zero detections during beach exceedances during all types of conditions. Next slide, please. So the take home message here is really simple. Human fecal contamination as determined by this EPA human DNA marker, human fecal DNA marker, is not the driver behind the recreational water quality exceedances at Fairview Beach. I'm fairly certain, we ran these samples actually next to samples at beaches here in Hampton Roads and I couldn't tell you how different the results were. It was a completely different situation, I feel pretty confident that there's no obvious or chronic human wastewater issues in Fairview Beach that are driving these exceedances. So with that, I think I'm probably in my 10 minutes. Next slide, please. I don't know if time allows it, but I could take any questions, anybody can email me or call me as well. But thank you.

**0:13:48.2 Madam Chair:** Thank you very much. And I should say, Dr. Gonzales, for your presentation, I'll open it up for questions from directors.

**0:13:58.1 A. Parker:** No questions, ma'am.

**0:14:00.6 Madam Chair:** Okay. Mr. Morris?

**0:14:01.7 J. Morris:** Yes, sir. Did you actually take any samples from the river bottom from the silt, the run-off? I contended all along that DC Blue Plains has been notoriously bad from the '60s, and we're right there in the bend of the river where sediment falls out, and I really wonder if it's not something in the riverbed that's getting stirred up.

**0:14:39.0 R. Gonzalez:** We did not, we only process water column samples, but we were sent samples during extreme wind events that did stir up the bottom, and for actually 2020, these were all samples that exceeded the criteria, so that had elevated conditions, and I absolutely know that we suspended the bacteria, or in this case, E. Coli can cause exceedances, but I'm fairly certain that these bacterial sources don't come from wastewater.

**0:15:20.4 J. Morris:** Thank you, sir.

**0:15:21.3 R. Gonzalez:** Because you can get to see it in the marker, with the marker.

**0:15:25.4 Madam Chair:** Ms. Binder?

**0:15:26.6 C. Binder:** I just wanna thank Dr. Gonzales for his work, I appreciate it.

**0:15:29.9 R. Gonzalez:** Oh, you're welcome.

**0:15:32.9 Madam Chair:** Ms. Cleveland?

**0:15:35.0 C. Cleveland:** So, yes, thank you, this is a great presentation, a lot of good information. A question that I had was, you had mentioned that this wouldn't be the driving factor of the water quality exceedances, so I'm just trying to understand the reason why this was engaged in this area.

**0:15:56.2 R. Gonzalez:** Oh, yes, because, well, there was a study, and the date is slipping me in my mind, I'll just say about almost a decade ago that was done in this area because of water quality exceedances, and they used a different technology at the time, and they determined that there was evidence of human fecal contamination from the sewage in the watershed and detect that beach, but again, that was a long time ago with a different technology, and a lot of things happened in maintenance and changing conditions, so we're called back in because of the exceedances that were occurring prior to 2019.

**0:16:50.4 C. Cleveland:** Thank you.

**0:16:54.6 Madam Chair:** Thank you, Dr. Gonzales, for your presentation. This is something that has interested me for quite a while since probably 2018 when I was on staff here. And I'll note Ms. Marta Perry, the District Manager for Tri-County City Soil and Water Conservation District is here in the audience today. She and I and some past service authority board of directors and someone from the Department of Health, I believe, walked this area at length one day in an attempt to pursue a grant opportunity to do some of the work that you've done here, so we really appreciate that because this has been an ongoing issue. One question for you though, so it looks like you've ruled out that human fecal matter is not the cause or the source of the exceedances, do you have any data

about animals?

**0:17:53.7 R. Gonzalez:** So, we don't, and there's... So, there's really only three sources of bacteria here in the water column, it either comes from a human source, an animal source, or environmental source, and the environmental sources are the more complex sources. So, like sediment, sand, biofilms, and those bacteria that are in those sources could have been... It could have come from animal sources, so that could have inoculated the environment that's been causing, that's been re-suspending and causing these exceedances. So, we only ruled out one, those two other sources couldn't be the... Well, one of them is a driver, but, no, our priority was just to determine whether wastewater was or wasn't one of them, so, no, we have not, but I know that that matter, that that's been thrown around a lot in our discussions. Unfortunately here at or now during this pandemic at HRSD, we're unable to continue monitoring beaches or just water quality for a little bit just because the method that we're using or that we use for these analysis is actually the same exact method that's being used for COVID, that's actually the method that we use at HRC to monitor COVID and wastewater, so there's become this big shortage in consumables, and so it's... Probably for the near future, unfortunately, we won't be able to do this type of analysis just 'cause of the pandemic.

**0:19:43.0 Madam Chair:** Okay, thank you very much for all of your work on this and the presentation. Mr. Weakley, did you care to add anything before we move on, sir?

**0:19:49.9 J. Weakley:** I do wanna thank Dr. Gonzales, I know this has been out there in the public domain for a while, and there were thoughts maybe to source out in your Pavilion Drive and other areas, but it's good, as far as the Service Authority is concerned, we know our system is tight and not contributing. So, HRSD is a leader in wastewater, I know Mr. Parker is an engineer, probably understands that more so than many, but the technical capabilities they have, so we appreciate them performing that test, it's definitely well beyond our needs. Good data. Thank you, sir, for your time.

**0:20:24.4 R. Gonzalez:** You're welcome.

**0:20:30.1 Madam Chair:** Alright, thank you, sir. We move on to fiscal year '21/'22 service authority budget, Mr. Weakley.

**0:20:44.2 J. Weakley:** Thank you, Madam Chair, members of the board. Tonight, I bring forward to you the final budget presentation, this encompasses all changes or any suggestions that we have through the work session period. Note I will not be asking for authorization to advertise tonight, there are some rate and edits per section 30, which is part of our regulation, I will bring that to you at our next meeting to ask for authorization for a public hearing on that information. So I'll start off with the expenditure summaries, we have two budget categories now, the board, a year or two ago said, let's move from four categories to two. So the maintenance portion of water and sewer were dissolved into each appropriate category. The expenditures for water, you're just under \$2 million, about \$1.7 million, and that's for everything from maintenance, operations, staff, chemicals, everything's in that number. Sewer, it's just a little over \$3 million. The expenditures, the transfers to capital; so that's made up of debt service projects and reserves, last year was the first year and some time we've actually programmed monies to go into the fund reserves. That's a good thing, and it's something that not only do we track, but Davenport tracks, we have programmed this year about \$531,000 in this budget, we have a programmed around about \$379,000. So you may recall, one of our work sessions, we talked about anything beyond things such as merits, any remaining delta between revenues and expenditures, we would program those monies

into the reserve. We initially started at \$172,000, so there was just a little bit over \$200,000 delta remaining, so it brings you about \$379k. So that brings your total expenditures to just under \$7 million, that is an increase from last year for expenditures of roughly \$250,000, a little over \$250,000. So what makes up some of those increases in the water category, it was an increase over last year of just under \$80,000, some key focal points for this year's funding. We have well house program and control upgrades, so that will be a major improvement. We've concentrated a lot of our budget efforts around wastewater in the past couple of years, so there are some programming and SCADA upgrades that need to occur at some of our facilities. On the sewer category, it's an increase of \$325,000 over last year.

Some key focal points for expenditures or some SCADA upgrades for the Hopyard farms wastewater treatment plant as well as Fairview beach, and those alone are quite expensive, that's around about \$400,000. Well, counting in your mixer equipment that we have for Dahlgren, so you're taking care of not only electronic side, that's what SCADA. There's a lot of PLC programming, it's not just push buttons anymore, even in wastewater, there's programming involved, it tells things to turn on and off at certain times, plus some operating parameters that the operators can view in real time, and then mixing equipment replacing some outdated, primarily failing is what I should say, equipment at Dahlgren. And again, all of this should be pointed out, we're doing within our operating budget, we're not looking or adding to debt service. So it is increase of expenditures, but you're covering that through your operating funds.

Next, you have a breakdown of your revenue summary. So the service authority, as I talked about in our work session, there's certain revenue streams, we either get that through our billable services or you get that through your connection fees. There are small items such as bulk water sales that's listed there for \$12,000, but it's not where your main source of revenue comes from, so total revenues expected for this year, or excuse me, for FY'22, is that \$6.9 million. You can see that the bulk of it, in our water fees, where you see water fees, sewer fees, and right below it, water debt fees and sewer debt fee to your left column, those are all your billable portions along with your capital reserve fees, anywhere you see connection fee or availability fees, that's what you pay when you go to connect. The budget is based around 50 full service, so that's water and sewer connections for residential only, our budget is not structured around any commercial development. I will say that if there's any on the horizon that we know that's planned, it's worked its way through the planning commission and the board of supervisors' approval, we'll program that in our revenues. It's just we do not have that on our radar, and I have some connection projection that I'll share with you at the end, occasionally, a business will come in and say, "Hey, my well's spilling can I connect to your system." So those come in throughout the year, but it's not programmed in your revenue, mainly the 50 water and sewer residential connections.

So again, total revenues, I've got a typo there, I will correct for the public hearing, my apologies. That's six, should be \$6,990,077. I'm missing a figure there, I apologize. So it is an increase over last year in revenues of roughly \$186,000, it seems a little light, but what is not reflected in this year's budget because of the local declared emergency, the board approved language and our regulations that says all fees in such as late fees, which are penalties, are waved during local declared emergencies, so that was at \$80,000 line item. That was not accounted for in these revenues 'cause we're not sure when the pandemic will be lifted, so I just wanted to point that out. It would naturally be \$80,000 more.

This does represent a 4% rate increase that's applied across the board, so that's everything from your billables, your consumption fees, and the debt fees and the capital reserve fee, and that's based on the approved five-year rate plan that was approved back in FY'20. And, again, the five-year intervals broke out in increases of year one, 10%, years two, three, and four will be at 4% increases, and that fifth year being at 3%, so we're in a 4% interval at this time. And although that takes effect

July 1, you won't see that until your September 2021 bill because we bill bimonthly. So, this is some of the rate structures that you will also see in the edits for our Section 30 Regulation, so this just reflects the 4% increase, again, that's across the board, so whether it's a consumption fee or debt user fee, capital fee. If you hone in on the bottom for minimum bill and average bimonthly bill, that's the total combined, so an average cost... Excuse me. A minimum customer is someone who uses 3000 gallons or less in a bimonthly period, so again, 60 days, and then your average bimonthly, that's someone who used roughly 10,000 gallons in a bimonthly period, so that's at \$284.37, again, that's bimonthly. There are no increases on connection fees, septic disposal, tampering fees, nothing changes there, again, it's the rate structure, so your billable services. And this is a breakout, this was just added to give you some more visual of what does your breakout look like for your revenue? So, your largest portions, and really starting with your top line on your legend at the bottom, working left to right, you can see your water fees, again, it's a billable service, that's the bimonthly charges, you're at 22% of your revenue, the sewer fees, which is that green color, you're at 30%, your water debt fees, you're at 16%, sewer debt fees at 15%, and then when you get into your connection fees, you're roughly about 17%, so that leaves you with, I believe, less than 10%, which is contributing to either transferred from general fund or capital reserve fees, so the bulk of it is through your billable services, followed by your connection fees, and then the transfer from the general funds. So, for example, there's a little over \$80,000, that's the county's portion they agreed to through an upgrade of a pump station of the Industrial Park. Moving on to your expenditure summary, there's your breakdown for the expenditures. So, on the water operations side, you expended roughly 25% is contributed to water. As you can see, sewer is much larger, it's almost double, we're at 48%, and then again, the transfer portion is your debt service or reserves, that makes up 27% of the expenditure side of the budget. And then, I always like to leave you with the budget summary, what it means, what if I'm receiving a bill, what does that increase look like based on that 4%? And I did it in a bimonthly, maybe at some point if we ever go to monthly billing, and I'll give you that monthly breakdown, and I'm gonna mention that just real quick. So, bimonthly, the minimum bill that's up to 3000 gallons, it's an increase of \$6.09 on your bill, if you are the average bi-monthly customer that's up to 10,000 gallons, your bill will increase \$10.92, so if you looked at it from a monthly perspective, if you're a minimum-bill customer, it's a little over \$3, if you're an average bimonthly customer, it's a little over \$5. It is an increase, but I'm just trying to put it in impact of what that means. And again, our connection projections, that should change as well, my apologies, that should be FY'22. But we have, since the rate plan was approved in FY'20, we have stuck with that 50 full-service connection, so there's zero water only and zero commercial connections because that's not given, that can come through the door any time for the request, so, again, we stuck with our financial model, which represents 50 full-service connections. And with that, Madam Chair, I'll take any questions the Board may have.

**0:32:15.1 Madam Chair:** Thank you, Mr. Weakley. Mr. Parker, would you like to start us off, sir?

**0:32:20.2 A. Parker:** No questions, ma'am.

**0:32:22.0 Madam Chair:** Mr. Morris?

**0:32:23.7 J. Morris:** No questions, ma'am.

**0:32:25.0 Madam Chair:** Ms. Binder?

**0:32:26.6 C. Binder:** Mr. Weakley, just for clarification, so the rate increase and the average bimonthly rate increase, that also includes to the debt, correct? That's the thing?

**0:32:35.9 J. Weakley:** Yeah, yes, ma'am. So, the percentages, when the plan was approved, that gets applied across all the fees, so whether it's the user fees, which is what you use in water and sewer, or the fixed-debt fees, which is water debt, sewer debt, and the capital reserve fee.

**0:32:51.6 C. Binder:** Okay, thank you.

**0:32:52.5 J. Weakley:** You're welcome.

**0:32:54.5 Madam Chair:** Ms. Cleveland?

**0:32:57.0 C. Cleveland:** Yes, thank you. So, I did have a question about how the revenue and expenses are shown throughout the cycle as far as where you are in relation to budget, so when we get the warrants that are paid every board meeting, to me, it seems like it would be better if we had it in comparison to what the budget is, and so I just wanted to get your thoughts on that, and do you have some way that you can sort of show us where in relation to budget we are with some of these different accounts?

**0:33:33.5 J. Weakley:** Yes, ma'am. And I apologize for delay, I can recall probably December, the board had asked some financials we're trying to do some cleanup on some of our revenues through our media billing system, we believe we've got... And I don't wanna say air like money is missing, is just the account that was applied to, so the... All the financial information is accurate from when it passes through the Treasury, through Finance, and back through us, so as soon as that gets worked out, I will send that updated information to you, that should come on a monthly basis, so as soon as that cleaned up, when I have it, I would just scan it and email it to the board, and if you want that at a board meeting, surely, I can put that up on the screen, but, yes, ma'am, there normally would be monthly reports.

**0:34:22.5 C. Cleveland:** Okay, yeah, that'd be great, thanks.

**0:34:24.5 J. Weakley:** Yes, ma'am.

**0:34:27.0 Madam Chair:** So, can I make a suggestion? Perhaps you could email it to the directors on a monthly basis, and in the interest of transparency to our customers, you could present it at a meeting on a quarterly basis, would that work for you, Ms. Cleveland?

**0:34:45.4 C. Cleveland:** Yes, I think that's great, thanks.

**0:34:46.9 Madam Chair:** Okay, very good. Alright. I did not have any questions. I just wanna thank you, Mr. Weakley, I know you and I spoke yesterday, and I asked if he could do some kind of snazzy pie chart, and you sure turned it around, so thank you very much for that.

**0:35:05.4 J. Weakley:** You're welcome. And there's someone in the audience tonight that helped me in a short fashion, so I'll make sure I thank her tomorrow during an Administrative Day.

**0:35:14.2 Madam Chair:** Thank you, Patti. So, you're gonna bring this back to us at the May 4th

meeting then? We do not need an authorization to advertise, we'll do it at that time.

**0:35:26.2 J. Weakley:** Yes, ma'am, that is correct. And there's two typos, I apologize, it will be corrected. Yes, ma'am.

**0:35:30.6 Madam Chair:** Okay, very good. Alright, thank you sir. We don't have any action items this evening, we'll move on to the General Manager's report, Mr. Weakley.

**0:35:41.5 J. Weakley:** Alright, Mr. Dines, will get that loaded. Thank you, sir. So, just on some water information, although we issue KG alerts, any time it may reach a higher level, I just wanna make you aware of a water repair we did earlier this month at Sixth Street on Fairview Beach. We did put out some notifications, unfortunately some older pipe there, we ran into some complications, it caused a longer outage, we did stay in contact with... I'm not trying to say we prioritize businesses over residents, but sometimes it's easier to reach critical folks in that matter, so the restaurants out there, we're in contact, the restaurants were open for the evening, there was actually a longer delay than expected, I think we went live around 6:00 PM so, Tim, for example, was able to have dinner, we normally would not have long allergies, but as indicated there, it's not the proper isolation valves they give us, I'm all about limiting allergies, especially for planned work, and this was actually had started on a Thursday, we had to stop and come back on a Friday, we would not normally plan to work on a Friday, a beautiful Friday at that when folks are trying to dine in and come home from work and plan their weekend activity. So, I just wanna make you aware of what the circumstances were, we did flush, we didn't have any really extenuating dirty water calls, but we did have concern 'cause there's older cast iron pipes, any time that system is taken down and brought back up, there are portions that you will stir up, and although Potomac Landing has newer pipe, that water has to travel through Ferry Beach to get to Potomac Landing, but we did flush the system. Recently, we had our water conservation and management plan approved by DEQ, we will get that up on the website, and the board of directors will get that copy, that plays into conservation and management strategies, there's education required outlined in that plan for both the general public and staff, making sure we're using water conservation tips.

Wastewater just few housekeep items we're doing system repairs, there are just some noted issues working through UV systems, replacing some waste valves at Dahlgren Plant, we're working on replacing some equipment over in Hopyard, it recently failed. We had a promotion to Lead Operator, Mr. Whitman, who has been the main operator at Fairview Beach, has ran Hopyard Farms as well, we did make that promotion recently. Initially, when I came forward to the board to create that position, we had in mind three positions, Dahlgren's will always be a standalone plant, it's more of a regional, if you will, although it only receives flows from Dahlgren, and then you have the two sister plants, Perkins and Oakland Park has one lead operator overseeing daily activity, and this is a follow-up with the same mindset, Fairview Beach and Hopyard-like systems, having one lead operator, and they give some daily oversight in communication with plant staff. I updated DEQ on our Priority 1 pump station projects, and during that call, Mr. Dako, who's the enforcement manager out in Northern office, mentioned that they're still working on the superseding consent order, so we don't know what that would look like, if and when we'll ever receive that, I will definitely pass that along to Mr. Britton first, and then we're up for discussion that will come to the board level. Other information, RFPs for engineering services, they have been submitted, the selection committee will meet this week to discuss the review criteria.

Thanks to Ms. Cupka, Ms. Binder, I think Travis was at the signing, Mr. Britton for pulling all that together. We did have the closing documents for the rate reset, that came together, and as soon as that packet, that final packet is sent to me electronically, all members will receive that as well.

Again, it's a savings of roughly \$23,000 a year 'cause it's lower interest on two particular loans. The American Rescue Plan, which is funding, I know Ms. Cupka spoke about it at a past budget work session, we don't know what will be received yet, it's my understanding that the allocation will come to the county and they would decide where that goes, however, I did receive recent information, I emailed the Board, as being a member of the American Water Works Association, we get several notifications on a variety of things, this funding is one of them, to inform us the US Treasury is still working on their guidelines for application, as soon as we have that, we'll start to work on that, I'll pass that along to members, I believe I included Matt as well to make sure we were meeting all requirements there, Ms. Hahn as well, so we'll dive in that, too, as we have further information.

Other information is just current where we're at with CARES funding. As you know, we received \$210,000 on utility relief funds. We've applied a little over \$154,000, that gives you a balance a little over \$55,000. And we got confirmation from the state, customers now are eligible for a second round if they meet the criteria, they will however have to demonstrate financial hardship by a customer attestation form, which has to be submitted to us, reviewed and approved before funding would be applied. And then below, lastly, you're year-to-date number of connections, I usually brief you of where we're at, again, we budget for 50 connections. Year-to-date we're at 71 residential water and sewer, 9 residential water only, two commercial water only, which was BB&T and Northern Neck Auto Group are the two businesses recently who hooked onto our water. So we're meeting, we're well-passed our benchmark, most of those do derive from Hopyard development. Madam Chair, that concludes my report. I'll be happy to answer any questions.

**0:41:41.4 Madam Chair:** Thank you, Mr. Weekly. Questions from directors? Mr. Parker?

**0:41:45.7 A. Parker:** No questions ma'am.

**0:41:46.8 Madam Chair:** Mr. Morris?

**0:41:47.9 J. Morris:** None.

**0:41:49.1 Madam Chair:** Ms. Binder?

**0:41:49.7 C. Binder:** No questions.

**0:41:50.6 Madam Chair:** Ms. Cleveland?

**0:41:51.4 C. Cleveland:** I'm just full of questions tonight. I do, thank you. Just a couple of questions. So the hardship for the CARES Act, it's you and your staff are responsible for approving the applications?

**0:42:03.8 J. Weakley:** Yes, ma'am. So it's a two-point... We review and approve, but there are guidelines that they have to follow along within the oversight. The county is the fiscal agent, they had to sign off on that when the funds were received. So Ms. Hahn goes through and audits that. But we do administer that program through our offices, yes ma'am.

**0:42:23.4 C. Cleveland:** And just one more question to you about the CARES Act, so do you have to pay that back or...

**0:42:29.5 J. Weakley:** No, ma'am, you don't pay it back. But we can't go out unilaterally, just 'cause we have the \$210,000. For example, we can't unilaterally just say, oh these people are behind the customer under penalty of law on that form, sign off that they've had financial hardship, and I think there are several ways they can specify that. And this form, by the way, is online, the intake form for residents, for commercial customers, can apply for... But they do have to attest to their hardship.

**0:43:02.8 C. Cleveland:** Thank you.

**0:43:03.2 J. Weakley:** Yes, Ma'am.

**0:43:06.5 Madam Chair:** Thank you, Ms. Cleveland. You actually asked one of the questions I was gonna ask, in a way. The utility relief funds, Mr. Weakley, that \$55,000, so that is still active on the county website?

**0:43:18.5 J. Weakley:** So, we can update our numbers. We didn't put a balance remaining on there. Mr. Dines thankfully uploaded the form so folks can go, and as soon as they click that, that information comes directly to our office, so there is no waiting period, we know when they apply. But we definitely can update and put some kind of current... Whether you want that on the news flash portion or...

**0:43:42.0 Madam Chair:** Yeah, if we could do something in some fashion to try to get the word back out that there is some funding, you don't have to say how much, but just to let customers know there are some funds remaining and that either anyone who didn't get captured the first time, now, you said that they can submit for a second time, if we can come up with a way to let customers know that. And then has your staff attempted to re-engage any of the customers who maybe didn't apply for it the first time to see if they had interest?

**0:44:22.6 J. Weakley:** Staff has actually engaged, so we do have... Obviously, we had the records of accounts, so we reached out. And what Patti and Stacy have done, there's a pre-printed letter, and generally I believe we fill in the balance, and then we send the form so they're aware. Unfortunately, sometimes we're trying to get the message out, folks may not read that and take that as, "Oh I gotta pay my bill." It's good they're staying current, but it defeats the purpose. So staff is actively... We look at those accounts. There's a 5% staff threshold that we have not applied for yet, so any staff time that's been spent, Stacy, Ms. Hahn's time on the county side, I don't charge for my time. That is applicable, but we're trying to use up those funds for customers as much as possible, so there will be another round of folks we'll reach out to. I think there were 19 that we just recently sent information to this past week. They received the information. Come on up. [chuckle] Please. Thank you, Patti.

**0:45:48.8 Patti Norris-Barker:** Yes. Staff has authorized 19 just here recently this past week, of customers to receive the CARES Act. We've sent out 106 letters to customers that are past due that we believe could be eligible, and so we've sent them the application and the eligibility requirements.

**0:46:13.4 Madam Chair:** Very good. Thank you, Ma'am.

**0:46:15.0 J. Weakley:** Thank you, Patti. And so we won't send a mass mailing out, it will be targeted by the account information.

**0:46:23.1 Madam Chair:** Very good. And then I just wanted to express my gratitude again to you and Travis and Matt and everyone who pulled together the rate change paperwork very quickly last week so that we were able to execute it. Thank you for that.

**0:46:41.1 J. Weakley:** Thank you for accommodating your day, I appreciate that.

**0:46:43.3 Madam Chair:** Sure thing. Alright. Is that all for your general manager's report, sir?

**0:46:48.3 J. Weakley:** Yes, Madam Chair.

**0:46:49.1 Madam Char:** Very good. We have no information items. And with that, I will entertain a motion.

**0:46:57.2 J. Morris:** I move that the King George County service authority board of directors convene in a closed meeting pursuant to State Code Section 2.2-3711 Subsection A1, regarding discussion or consideration of the performance or resignation of a specific public officer or employee, namely the waste water manager. I invite the general manager and the county attorney because they are deemed necessary and/or their presence will reasonably aid the board into consideration of the topics to be discussed pursuant to Virginia Code Section 2.2-3712 Section F.

**0:47:47.2 A. Parker:** Second.

**0:47:49.9 Madam Chair:** Further discussion? All those in favor say "Aye."

**0:47:51.5 C. Binder:** Aye.

**0:47:51.6 C. Cleveland:** Aye.

**0:47:51.7 J. Morris:** Aye.

**0:47:51.7 A. Parker:** Aye.

**0:47:51.8 Madam Chair:** Any opposed? Chair votes Aye. Motion carries. We are in closed session.

[Pause]

Can I have a motion?

**0:47:56 J. Morris:** I move that the King George County Board of Directors return to the public meeting and certify by vote that only public business matters lawfully exempt from open meeting requirements by Virginia law and only such public business matters as were identified in the motion convening in the closed session were heard, discussed, or considered during the closed meeting.

**0:49:00 C. Binder:** Second.

**0:49:05 Madam Chair:** Mr. Parker?

**0:49:10 A. Parker:** Allen Parker. I so certify.

**0:49:12 Madam Chair:** Mr. Morris?

**0:49:15 J. Morris:** James Morris. I certify.

**0:49:20 Madam Chair:** Ms. Binder?

**0:49:25 C. Binder:** So certify.

**0:49:30 Madam Chair:** Ms. Cleveland?

**0:49:35 C. Cleveland:** Carrie Cleveland. I certify.

**0:49:40 Madam Chair:** Annie Cupka. So certify. We are in open session. Do I have another motion?

**0:49:55 C. Binder:** I'll make a motion to adjourn to May 4<sup>th</sup>, 2021 at 5:30 PM in the Board Room.

**0:50:00 A. Parker:** Second.

**0:50:05 Madam Chair:** All those in favor say I.

**0:50:10 C. Binder:** Aye.

**0:50:10.6 C. Cleveland:** Aye.

**0:50:10.7 J. Morris:** Aye.

**0:50:10.7 A. Parker:** Aye.

**0:50:11 Madam Chair:** Any opposed? Chair votes aye. Motion carries. We are adjourned.